



NON-APPROPRIATED FUND JOB OPPORTUNITIES

OPENING DATE: **18 October 2004**

CLOSING DATE: **25 October 2004**

POSITION TITLE:

**RECREATION ASSISTANT
LEADER**

SERIES AND GRADE:

NF-0189-02

RATE OF PAY:

\$7.63 - \$14.99 per hour

LOCATION:

Aquatics

APPOINTMENT CATEGORY:

Regular Full-Time

ANNOUNCEMENT NUMBER:

N04-058

NONAPPROPRIATED FUND OFFICE:

913-684-2747

SUMMARY OF DUTIES: Circulates among patrons to assure service is satisfactory; receives and resolves customer complaints; provides information and general instructions on the use of equipment, facilities and machinery. Assist in use of the facility by checking out equipment, providing safety instructions. Plans, conducts, publicize and arrange support for NAFI events, social activities, tournaments and related functions. Serves as a working leader, passes on to other workers instructions received from supervisor and starts work.

CONDITION OF EMPLOYMENT: Completion of a satisfactory Local and National Agency Check.

QUALIFICATION REQUIREMENTS: Work experiences, which involved dealing with the general public.

Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment.